

# let your training journey begin



## Trainer's top tips: *SAGE Video*

Our Trainers have put together their top tips to help you promote **SAGE Video**, an online platform containing hundreds of educational and research-orientated videos organised into eleven subject collections. If you want to learn more about this platform, [explore more of our training resources](#) or [contact us](#) directly!

As *SAGE Video* is hosted on the *SAGE Knowledge* platform, we recommend that you check out our *SAGE Knowledge* training resources.

### Make sure you can access Secure Center to administrate the product

**SAGE Video** is administrated using **Secure Center**, which sits on a separate website to the main platform. In Secure Center, you can download MARC records, pull usage reports, check your IP ranges, and manage off-campus access. You can also use Secure Center to control whether unavailable content in **SAGE Knowledge** is visible or invisible. For example, if you only have access to **SAGE Video**, and no other content such as books or cases, by default those books and cases will display with padlock icons; you can use Secure Center to make those items invisible when your patrons are browsing the platform or running searches.

You should have received your Secure Center Administrator credentials when your access was confirmed. If you need any assistance accessing Secure Center, please contact our **Online Support team** on [onlinesupport@sagepub.co.uk](mailto:onlinesupport@sagepub.co.uk)

### Use the Product page to direct users straight to *SAGE Video*

As **SAGE Video** sits alongside other resources on the **SAGE Knowledge** platform, it's possible there will be other content that your patrons do not have access to. In this situation, you may like to promote the direct [SAGE Video URL](#), so that your users can start their exploration from there.

### Check out our Discoverability Checklist

To make **SAGE Video** as discoverable as possible, we index the videos in discovery layers and mainstream search engines, and send regular updates to ERM vendors. We also provide free MARC records, and we encourage librarians to list it in their A-Z and relevant subject listings. You can access our full Discoverability Checklist [here](#).

### Use the browse Discipline menu to see what videos we offer

With hundreds of videos in each **SAGE Video** subject collection, a great place to start introducing this content to your users is by using the browse by **Discipline** menu on the **SAGE Video** homepage. Users can explore the videos relevant to their area of interest, and is one of the quickest ways of discovering videos, so we recommend showing this function during training to help people get started in using the platform.

### Tell your users about video functionality to use videos according to their needs

On each video page, there are a set of icons underneath the video transcript; **Download PDF**, **Cite**, **Share** and **Embed**. [Creating a free profile](#) means that you can also add videos to personal lists, and create customised video clips. Pointing out this functionality during training can be a great way of showing people how to personalise their experience on the platform.